FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00113361-A **Type of Permit:** STILL **Release Date:** 10/06/2016

Production Company	KENDRA SCOTT LLC / KENDRA SCOTT DESIGNS INC / KSD MANAGEMENT LLC
Insured Company Name	KENDRA SCOTT LLC / KENDRA SCOTT DESIGNS INC / KSD MANAGEMENT LLC
Contact Phone No. 1	215-805-6583
Contact Phone No. 2	
Fax	
Address	3800 N. LAMAR BLVD, SUITE 400 AUSTIN, Texas 78756
Production Title	SPRING 2016
Type of Production	Still Photo

Producer	jan makowski
Director	NA NA
1st AD	NA NA
Production Manager	NA NA
FilmL.A. Coordinator	JDP - Jason Del Paine
Location Manager	JAN MAKOWSKI
Primary Phone	Mobile - 215-805-6583
Secondary Phone	
Location Assistant	na na
Primary Phone	Mobile - 000-000-0000
Secondary Phone	

Fees

Notification Charge	$220.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$105.00
FILMLA MONITOR FEES	$248.00
FILMLA MONITOR FEES OVERTIME	$188.00
FILMLA MONITOR FEES - DOUBLE TIME	$124.00

Total Permit Fee $885.00

Number of Locations 2

NOT A PERMIT

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Summary Information

Location

Location 1 of 2

Permit Number	S00113361-A	**Location Manager**	JAN MAKOWSKI
Production Company	KENDRA SCOTT LLC / KENDRA SCOT...	Primary Phone	Mobile - 215-805-6583
Insured Company	KENDRA SCOTT LLC / KENDRA SCOT...	Secondary Phone	
Production Title	SPRING 2016		

Location Address 2458 Horse Shoe Canyon Rd, Los Angeles, CA, 90046

Location Type Private Residence

Film Dates 10/7/2016 - 10/7/2016 07:00 - 19:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document 113361, KendraScott.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	7

Personnel on Location

Type	Quantity
Cast	2
Crew	18
Spot Check	1

Filming Activities Equipment on property; Exterior models against scenery; Interior models against scenery; ABSOLUTELY NO PARKING OF ANY VEHICLES ON HORSE SHOE CANYON RD;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Coordinator Note ABSOLUTELY NO PARKING OF ANY VEHICLES ON HORSE SHOE CANYON RD

Coordinator Note RIDER A ADDS DATE 10/07

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
ABSOLUTELY NO PARKING OF ANY VEHICLES ON HORSE SHOE CANYON RD

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Summary Information — Location

Permit Number	S00113361-A	**Location Manager**	JAN MAKOWSKI
Production Company	KENDRA SCOTT LLC / KENDRA SCOT...	Primary Phone	Mobile - 215-805-6583
Insured Company	KENDRA SCOTT LLC / KENDRA SCOT...	Secondary Phone	
Production Title	SPRING 2016		

Location Address 11604 Dilling St, Studio City, CA, 91604

Location Type Private Residence

Film Dates 10/8/2016 - 10/8/2016 09:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached documents Colfax_Meadows_August-2014_dw.pdf
First_Christian_Church_of_North_Hollywood_Parking_Guidelines_and_Map.REVISED 1.16.15.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	2
Crew	18
Spot Check	1

Filming Activities Equipment on property; Exterior models against scenery; Interior models against scenery; ABSOLUTELY NO PARKING OF ANY VEHICLES ON AREA STREETS; all cars will be parked on the driveway of the location;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Location Notes Generators must be shielded and should be located in areas of minimal disturbance. Generators with the proper noise shield shall only be parked in front of the location or in front of properties that have approved this activity.
Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view. Cast/Crew must be fed in an area shielded from public view. Sidewalks must be kept clear at all times.

Approvals FILML.A. MONITORS — Adam Meyer Approver
LOS ANGELES CITY POLICE DEPARTMENT — Sam Park

Coordinator Note FILM LA MONITOR REQUIRED:
10/08, 0800-2200

Coordinator Note RIDER A ADDS AND RELEASES LOCATION

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

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Summary Information

Location

Location 2 of 2

Permit Number	S00113361-A	**Location Manager**	JAN MAKOWSKI
Production Company	KENDRA SCOTT LLC / KENDRA SCOT...	Primary Phone	Mobile - 215-805-6583
Insured Company	KENDRA SCOTT LLC / KENDRA SCOT...	Secondary Phone	
Production Title	SPRING 2016		

Parking Notes
ABSOLUTELY NO PARKING OF CAST/CREW VEHICLES ON AREA STREETS

NOT A PERMIT

Appointment of Film Permits Unlimited, Inc.
As Authorized Agent and representative

I certify that I am a representative of Kendra Scott ("Principal") and am authorized to enter into binding contractual agreements on it's behalf. I further certify that I am authorizes by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Film Permits Unlimited, Inc. and it's employees and agents ("FPU") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits on behalf of Principal through Film LA, Inc., any city and county, or through any other jurisdiction: to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and /or community guidelines applicable to any such permit): and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by an employee or agent of (including any coordinator, runner or messenger used by) FPU. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints FPU as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including Film LA, Inc. and any city county or other jurisdiction) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for all purposes. The appointment may be revoked by Principal at any time in writing, but in any case, shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint FPU as agent for Principal, and based upon that authority I hereby appoint FPU as Principal's agent as set forth herein.

Dated: 9/27/2016

Kendra Scott
Name of Principal

By: Jan Makowski
Representative's Signature

Jan Makowski
Print Representative's Name

Photography Manager
Representative's title

3800 North Lamar Blvd. Suite 400
Austin TX 78756
Principal's Address

215-805-6583
Principal's Telephone

Film Permits Unlimited, Inc.
Phone (818) 347-9929
Fax (818) 347-9784

Please sign and fax back
Principal = Name of Company

NO PERMIT

SPECIAL FILMING CONDITIONS
COLFAX MEADOWS AREA

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size/scope – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT PRIOR CONTACT WITH FILML.A. ANDTHE ABOVE REVIEW.***

- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to. Weekend and holiday filming is generally prohibited, unless approved by FilmL.A.** An extension of the standard filming hours, weekend and/or holiday filming requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days must be indicated on the permit.

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit request must be submitted to FilmL.A. at least three (3) days in advance.*

- **A base camp location must be identified and listed on the film permit. The standard residential hours and notification requirements apply to all base camp areas.** Any request for an extension of the standard hours require affected residents be surveyed.

- **If a production company is parking at the First Christian Church of North Hollywood lot, porta-potties and generators must be parked in designated areas that are closest to the church and away from residential buildings.** *Production companies will be required to have an off-duty or retired officer to ensure traffic safety and assist in entering and exiting of vehicles out of the lot. The officer must arrive one hour prior to the permit start time and must remain during all filming-related activities to ensure proper departure time.*

- **Personal vehicles of cast/crew shall not be parked are not permitted to park on area streets.** Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

- All cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

- **Parking of production equipment is limited to one side of the street only.** Film company vehicles shall not interfere with gardeners' activities, trash pick-up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity**.

- **Trash and refuge must be removed from the area immediately after filming activities are completed each day.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

First Christian Church of North Hollywood

PARKING LOT LAYOUT FOR FILMING

Luis Oliart at: 818-939-1187 or Luis@fccnh.org

No crew or production vehicles allowed in parking lot prior to 7:00 a.m. Absolutely no idling of production vehicles on the adjacent streets prior to the opening of the parking lot

Use EXTREMECAUTION when operating or moving equipment due to the drop off and pick up of children for the day-care facility M-F 8:45-9:45AM, 12:00-1:00PM , 2:15-3:15PM

The red area is reserved daily (M-F) for preschool/day care parking

The green area is for the placement of large/noisy equipment (generators, etc)

The blue area is for general parking and non noisy/non fuming equipment

The yellow area is for restrooms, catering, craft services, small equipment

First Christian Church of North Hollywood appreciates the continued patronage of the entertainment industry as it allows us to help fund numerous outreach programs. At the same time, we wish to be good neighbors to the Colfax Meadows/Studio City community and ask that consideration is given to the numerous residents located near us. Notification by the production of base camp placement or filming of our facilities should be given at least 72 hours in advance to the residents located directly adjacent to our parking lot.

Productions are to contact/notify the following neighboring condominium HOAs (behind the church parking lot) to mitigate concerns:

THE PARK COLFAX HOA:

Peter Dirado: (818) 398-5040, peterdirado@mac.com

TROOST HOMEOWNERS ASSOCIATION

J.K. Hilbert: (310) 387-3474 jkhilbert@aol.com

First Christian Church of North Hollywood reserves the right to have equipment relocated in the parking lot if it becomes a nuisance to nearby residents.

NOT A PERMIT

First Christian Church of North Hollywood Parking Lot Layout for film crew parking/basecamps

Parking lot is open to film crews NO EARLIER than 7am. Film crews MUST excercise extreme caution when working in the lot during day care drop-off and pick-up hours

Legend

- Restricted for day care drop off-pick up M-F 8:45-9:45AM 12:00-1:00PM 2:15-3:15PM
- parking for generators, trailers, equipment
- parking for personal vehicles, misc equipment, wardrobe, etc. NO GENERATORS or equipment with motors
- placement of portable toilets and craft services

NOT FOR RETAIL